

# **RESUME**

## **PRIYANKA**

74 C Karan Enclave

Chipyana Buzurg Gautam Buddha Nagar

Uttar Pradesh 201009.

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## **CAREER OBJECTIVE**

- To achieve a career in a progressive work environment where I can learn new skills, expand my knowledge, and leverage my learning.

## **EDUCATIONAL QUALIFICATION**

<b>Qualification</b>	<b>Board</b>	<b>Institute</b>	<b>Year of Passing</b>
Bachelor In Arts	CCS	Private	2023
Diploma in Information Technology	BTEUP	Seth Jaiprakash Mukandlal Polytechnic Ghaziabad	2021
Intermediate	CBSE	Bal Jyoti Public School	2018
High School	CBSE	Lal Bahadur Shastri Sainik School Ghaziabad	2016

## **SKILLS**

- Quick Learner.
- Self-motivated and hardworking.
- Positive Attitude.

## TECHNICAL SKILLS

- Microsoft Office (Word, Excel, PowerPoint).
- Knowledge about WordPress and blogs.

## INTEREST

- Dance.
- Sports.
- Teaching

## Work EXPERIENCE

- **Tutor 2022-2024**
- **Sales Executive (2024-Present) at ManTech Publication**

## PERSONAL DETAILS

- Father name: - Rajendra Singh.
- Date-of-Birth: - 27-09-2000.
- Gender: - Female.
- Marital Status: - Unmarried.
- Nationality: - Indian.
- Religion: - Hindu.
- Language Known: - English, Hindi.

## DECLARATION

I hereby declare that all the above-furnished details are true to my knowledge.

Date\_\_\_\_\_

PRIYANKA

Place \_\_\_\_\_