

Control Owners Matrix for IT Team

(Classification and Handling -Safeguarding Sensitive and Confidential Information)

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Control ID	Control Name/Description	Control Owner	Control Objective	Frequency	Status	Last Review Date	Comments
ITC001	User Access Management	IT Security Team	Ensure secure and compliant user access	Monthly	Active	1/2/2024	Periodic reviews for inactive users
ITC002	System Patching & Vulnerability Management	IT Operations Team	Apply patches and updates to all systems for security	Monthly	Active	12/1/2024	All critical patches applied
ITC003	Backup and Data Recovery	IT Operations Team	Ensure regular backup and disaster recovery procedures	Weekly	Active	10/11/2024	Backup tests passed in last review
ITC004	Firewall Configuration and Monitoring	Network Security Team	Monitor and configure firewalls to prevent unauthorized access	Daily	Active	5/12/2024	No incidents reported
ITC005	Encryption of Sensitive Data	IT Security Team	Ensure all sensitive data is encrypted at rest and in transit	Quarterly	Active	3/8/2024	Encryption standards followed
ITC006	Antivirus and Malware Protection	IT Security Team	Monitor and update antivirus/anti-malware software on all systems	Monthly	Active	2/12/2025	All systems are protected
ITC007	Incident Response and Monitoring	IT Security Team	Monitor and respond to security incidents and breaches	Ongoing	Active	20/11/2024	New incident response plan in place
ITC008	System Access Control and Privilege Management	IT Security Team	Ensure that appropriate access controls are in place and privileges are reviewed regularly	Quarterly	Active	15/12/2024	Access control list updated
ITC009	System Performance and Availability Monitoring	IT Operations Team	Ensure that critical IT systems are performing as expected and are available	Daily	Active	10/1/2025	No outages reported
ITC010	IT Asset Management	IT Operations Team	Track and manage IT assets (hardware and software)	Quarterly	Active	5/1/2025	Inventory review completed