

Minutes of Meeting (MoM) Date: 18th July 2025

Subject: IT Operations & Compliance Update

Attendees: Mr. Krishna (Guwahati) Mr. Rajiv & Sahil (Mohali) Mr. Sundar (Hyderabad) Mr. Prabhu (Bhubaneswar) Mr. Amar (Asansol)

Facilitator: Mr. Gyan

Today, we met and discussed the following points:

1. Bajaj Audit Open Points:

- Reviewed the open points from the Bajaj audit.
- All items were discussed and closed during the meeting.

2. Mohali Ramp-Up Requirements:

- Assessed the readiness for the Mohali ramp-up.
- All requirements and preparedness were reviewed.

3. Operational Challenges:

- Discussed any ongoing challenges in Guwahati, Asansol, or other centers.
- No major issues were reported at any location.

4. Asansol – Swiggy Request:

- The Asansol team raised a request for **20 mouse** for Swiggy operations.
- The request will be reviewed and processed accordingly.

Closing Remarks: We are committed to simplifying operations and aligning with industry best practices.

Your support and cooperation are essential in achieving our goals, and please know that the IT team is equally dedicated to supporting all centers in return