

**Minutes of Meeting (MoM)** Date: 30th May 2025

**Subject:** IT Operations & Compliance Update

**Attendees:** Mr. Krishna (Guwahati) Mr. Rajiv & Sahil (Mohali) Mr. Sundar (Hyderabad) Mr. Prabhu (Bhubaneswar) Mr. Ashfaq (Asansol)

**Facilitator:** Mr. Gyan

Today, we met and discussed the following points:

**1. MIET Reports**

**Status of MIET reports was reviewed. Team members were reminded to upload reports for all locations and confirm completion.**

**2. Guwahati**

- **Requirement of 10 SSDs was discussed and acknowledged.**

**3. Bhubaneswar**

- **Need for SSDs and Laptop batteries was raised. Procurement or allocation steps to be initiated.**

**4. Prisma Issue**

- **Ongoing Prisma-related issues were discussed; further troubleshooting steps are to be taken.**

**5. Asansol**

- **Discussion held on firewall-replacement matters. Follow-up actions will be planned accordingly.**

**Closing Remarks:** We are committed to simplifying operations and aligning with industry best practices.

Your support and cooperation are essential in achieving our goals, and please know that the IT team is equally dedicated to supporting all centers in return