

Minutes of Meeting (MoM) Date: 9th May 2025

Subject: IT Operations & Compliance Update

Attendees: Mr, Krishna (Guwahati) Mr. Rajiv & Sahil (Mohali) Mr.Sundar (Hyderabad) Mr. Prabhu, Mr. Anil (Bhubaneswar) Mr. Ashfaq (Asansol)

Facilitator: Mr. Gyan

Today, we met and discussed the following points:

1. Airtel Cisco & Jabber Installation

- Discussed the progress of Cisco & Jabber installations across all locations and provided updates on the status.

2. AD Logs for OYO (Mohali)

- It was decided that AD logs need to be enabled for OYO (Mohali) to ensure proper tracking and monitoring.

3. User Access Review monthly for Airtel

- User access review reports for Airtel need to be initiated starting from next month for all locations. This will ensure compliance and proper access management.

Closing Remarks: We are committed to simplifying operations and aligning with industry best practices.

Your support and cooperation are essential in achieving our goals, and please know that the IT team is equally dedicated to supporting all centers in return